

Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered	
25 October	1	Review of Day Care Services in the north of the County	To consider the responses received to the public consultation on the preferred option for the future delivery of day care services in the north of the county	Formulation of recommendations with respect to future delivery of day care services in the area and additional uses for day care centres	Phil Gilroy	July 2012
	2	Review of Highway Grass Verge Cutting 2012 and Winter Maintenance 2012/13	(i) To review the grass cutting programme for 2012 and assess whether the recommendations put forward by the Committee for the 2012 season were effective (ii) To examine the winter maintenance programme for 2012/13	(i) An assessment of the effectiveness of this year's grass cutting programme and the contractor's compliance with requirements of the contract to enable the formulation of recommendations with respect to next year's programme and ensure that Denbighshire's communities are tidy and safe for residents, businesses and visitors (ii) The delivery of safer routes for the county's residents and keeping the county open for businesses etc. during adverse weather conditions	Stuart Davies/Tim Towers/ Mike Hitchings	June 2012

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	3	Progress with Highways Maintenance Work and details of proposed Major Transport Infrastructure Work	To present details of the progress to date with the highways maintenance programme, the programme of future works including details of the Council's involvement and vision with respect to major transport infrastructure developments	Improved transport links and accessibility to aid regeneration and economic development and improve citizens day to day lives by creating sustainable communities	Stuart Davies	June 2012
	4	Bringing Planning Closer to the Community	To present proposals to establish service standards for planning consultation and community engagement in the planning process	The development of an affordable, satisfactory and easily understood set of service standards in relation to consultation and community engagement with respect to the Council's Planning Service	Paul Mead	By SCVCG July 2012
	5	<i>Draft Tenancy Agreement and Handbook</i>	<i>To consult on the draft new tenancy agreement and handbook</i>	<i>Formulation of recommendations with respect to the new agreement and handbook for submission to Cabinet</i>	<i>Peter McHugh</i>	<i>February 2012 (transfer request from Performance Scrutiny Committee July 2012)</i>
6 December	1	Review of Heritage and Arts Assets	To consider the progress to date in realising efficiencies with respect to the County's Heritage and Arts assets and the strategies developed with a view to ensuring their future viability	Arts and heritage assets that deliver the maximum benefits for local residents, communities, tourists and the Council	Steve Parker/Jamie Groves/Paul McGrady	May 2011

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	2	Disposal of Council Buildings, Property and Land	Consideration of the Council's asset management/disposal strategy and the procedures/guidelines in place for disposing of Council assets	Assurances that due consideration is given to alternative uses, including community use, in all asset disposals, and that all asset disposal transactions are open/transparent and are undertaken in the taxpayers' interest	Paul McGrady/Chris Davies	January 2012 (by SCVCG)
	3	Town Plans	To review the effectiveness of town plans in beginning to deliver their objectives	The development of economically viable and sustainable towns that will boost the local economy and improve outcomes for local businesses and resident and attract visitors to the area	Mark Dixon	June 2012
	4	Etape Cymru 2012	To provide a detailed analysis of the impact of the 2012 event on the local community, local businesses and participants along with the benefits realised/impact on the wider local economy and Denbighshire as a whole	An evaluation of the impact of the event and any benefits realised or detrimental effects caused by it will enable recommendations to be made with respect to the arrangements for any future major events	Ruth Williams/Mark Dixon	March 2012
17 January 2013	1	Management of allocation of Section 106 Commuted Sums for open space provision and Community Infrastructure Levy(CIL)	To monitor the effectiveness of the management arrangements and funds received and committed (report to include the time limits applicable to each commuted sum)	Effective management of the commuted sums and CIL schemes will assist with the Council to deliver the regeneration priority and to bring the Council closer to the community	Graham Boase/Angela Loftus	July 2011 (rescheduled June 2012)
	2	Control of Caravan Sites	To present the proposed standard conditions and procedures developed by the	The development of a robust and collaborative approach to ensure that tourist sites	Graham Boase/Neil Jones (CCBC)	July 2011 (rescheduled June 2012)

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			Working Group for the purpose of controlling and monitoring caravan sites in both Denbighshire and Conwy as well as the feedback received at the Operators' Seminar	contribute to the local economy and the delivery of the regeneration corporate priority		
28 February						
18 April						

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Getting Closer to the Community Programme [May form part of Corporate Plan which will be presented to Performance Scrutiny Committee]	Presentation of draft proposals on alternative forums and methods for engaging and consulting with residents to replace the former Community Forum meetings	The development of inclusive engagement/consultative methods/fora that will ensure local citizens actively engage with the Council and its partner organisations	Hywyn Williams/David Davies/Amanda Brookes	April 2012
The Quality and Provision of Community and Education Facilities	To outline the extent and quality of community and education facilities across the county (including sports grounds and village halls and the assistance the Council can give local groups/communities to maintain and access community facilities)	That all residents have access to good quality and affordable community/education facilities within a reasonable distance of their local community	Hywyn Williams/Jamie Groves/Diane Hesketh	May 2011
Community Sustainability	To detail actions being taken by the Council with a view ensuring the sustainability of Denbighshire's urban and rural areas	Identification of measures and actions to improve the quality of life of local citizens by ensuring the viability of the County's diverse communities which will contribute to the regeneration of communities and the area and assist the local economy	Hywyn Williams/Mark Dixon	May 2011

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Waste Management Provision for Business and Schools	To detail the provision available to businesses and schools in the County with respect to waste management/recycling	To ensure that the majority of schools and businesses in the County are accessing the recycling services available with respect to the disposal of waste and are not incurring excessive costs in their attempt to recycle their waste	Steve Parker/Ken Thompson	May 2011
<i>Access to the Countryside</i>	<i>New Committee post May to decide whether to proceed with this subject and to scope the purpose and expected outcomes</i>		<i>Mark Dixon/Huw Rees</i>	<i>May 2011</i>
<i>Transfer of Services to Town Councils</i>	<i>New Committee post May to decide whether to proceed with this subject and to scope the purpose and expected outcomes</i>		<i>Hywyn Williams /Paul Mead</i>	<i>May 2011</i>

For future years

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Information (September 2012)	Communication Strategy to deal with Planning Applications for Major Infrastructure Projects	To present a communication strategy for the purpose of consulting on planning applications for major infrastructure projects	Graham Boase/Denise Shaw/Paul Mead	July 2012
Information (September 2012)	School Transport [to be shared with education coopted members]	Information on the costs of school transport in Denbighshire, number of bus/taxi routes operated, number of pupils on each hired bus/taxi, any services under utilised and any services carrying children to schools which are not the nearest school (unless they are Welsh medium or faith-based schools) and which are not recharged to	Peter Daniels	June 2012

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30/08/2012

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
25 October	11 October	6 December	22 November	17 January 2013	3 January 2013

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